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## THANK YOU LETTER SAMPLES

The following thank you letter was written by Jen Viano for the D-MAN Foundation's 2013 Annual Fund Campaign. It was the first thank you letter that donors received.

Dear Susan,

### **You are a music therapy miracle!**

Your recent gift to the D-MAN Foundation's 2013 Annual Fund Campaign is bringing the miracle of music therapy to people with severe physical and mental disabilities all over the Metro Detroit community.

And we cannot thank you enough!

On April 13, my brother Danny's birthday, we opened the doors to the D-MAN Music Therapy Studio where we'll be helping people with disabilities change their lives for the better. Danny, who became a quadriplegic at the age of 7, is the inspiration behind the Foundation and he loved music. Through the awe-inspiring power of music therapy, you're now helping patients in our program improve brain functioning, increase mobility, overcome depression, build friendships and more.

You've helped make this exciting milestone possible for the Foundation. And you're also helping us with many important capacity-building efforts we're undertaking to grow a strong, sustainable nonprofit that serves disabled people now and for years to come.

One of our closest friends, Allan Floyd, a man with a spinal cord injury, knows the miracle of music therapy. He's participated in other programs and has been eagerly looking forward to our studio opening:

***"Music therapy has opened up a whole new world for me. Words can't begin to describe it. I love music. And now I see how making music of my own can change the way I look at my life and how I feel day-to-day. After all that I've been through, the D-MAN Music Therapy Studio is such a gift to me."***

Susan, you are truly a music therapy miracle to Allan and to all of the people with disabilities who will be joining our program. Thank you for your support. I appreciate your partnership in our work so much. We simply couldn't help people like Allan live a better life without friends like you.

Sincerely,

*[handwritten signature]*

Ziad Kassab  
President, D-MAN Foundation

PS: We look forward to staying in touch with email and postal mailings, and we invite you reach out to us anytime at XXX.XXX.XXXX with feedback, questions or for assistance.

Please note that, in accordance with IRS regulations, your contribution of \$50 made in April 2013 is fully tax-deductible as no goods or services of material value were exchanged in consideration of this gift.

*The following thank you letter was written by Jen Viano for the D-MAN Foundation's 2013 Annual Fund Campaign. It was the third thank you communication that donors received. The second thank you communication was a personal handwritten note from the Board President.*

Hi Susan,

The D-MAN Foundation has told me that you've made a gift to their 2013 Annual Fund Campaign.

**THANK YOU SO MUCH!**

With your support, the new D-MAN Music Therapy Studio is giving people like me the chance to live a better life through music therapy.

For me, I've long thought about how the Detroit Metro area has some of the most advanced physical therapy and occupational therapy facilities in the world. But, that really doesn't matter to me. In my world, when I suffered a spinal cord injury that left me paralyzed, the most devastating thing wasn't the thought of not walking again or being able to feed myself.

The most unbearable thing – for someone who's been writing, performing, studying, producing, arranging and sharing music since the age of 6 – has been the thought of not being able to do all of that again.

I love music.

I can't even begin to describe how music moves me and touches me and helps me.

During my treatment, I had a tracheotomy. It affected the strength of my diaphragm, making it impossible for me to sing. But, with the special rehabilitative qualities that benefit me most, I can use the D-MAN studio to play music again.

Susan, thanks for making this possible for me. Although you've never met me, please know that I consider you to be a miracle in my life.

With a heart filled with gratitude,

**Allan**

Allan Floyd  
Spinal Cord Injury Survivor and D-MAN Foundation Ambassador

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**Jen Viano**  
Nonprofit Writer/Consultant  
**Jen Viano Communications**  
C: 248.703.9297  
O: 248.957.8918  
Jen@JenViano.com  
www.JenViano.com